

NOTIFICATION OF CLOSED BUSINESS FOR URGENT CONSIDERATION BY AN EXECUTIVE DECISION MAKING BODY

The required 28 days notice relating to a decision likely to be considered in closed session has not been given on the forward plan in respect of the decision detailed in this document. The matter is considered to be urgent and cannot be reasonably deferred for a further 28 days to enable the required notice to be given. Details of the issue are set out below.

Note: This notice applies to meetings of the cabinet, cabinet committee or community councils considering an executive function.

DECISION MAKER

Name of decision maker: Cabinet

Date of meeting: 9 February 2016

LEAD OFFICER DETAILS

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DETAILS OF THE REPORT

Item 26: Gateway 0: Service Update - IT Managed Services Sourcing Options

Purpose:

The report provides an overview of sourcing options for IT managed services and the developing procurement strategy.

It sets out officers' current thinking and requests that members endorse the work proposed by officers to undertake further investigation and prepare a gateway 1 report.

Reason for Urgency:

- The challenging timeframe in which to complete a service and sourcing design and any subsequent procurement and transition requires that officers' proceed at pace.
- The report seeks cabinet endorsement only of the work to be undertaken by officers to prepare a gateway 1 report and therefore it is not a strategic decision.
- Members' are requested to consider and approve the report's recommendations.

Risks and Issues:

- The challenging timeframe in which to complete all required work on this project is noted in the report as a risk.
- Officers are progressing a short-term extension to the existing IT managed service contract to mitigate this risk.

- Without the extension being agreed any delay may result in a financial and/or service impact to the councils IT service.

Rationale for report lateness:

- The council's housing and modernisation department wrote the report with the intent that it be open. Legal advice received after the forward plan was published resulted in appendix two being reviewed, considered as exempt and therefore marked as closed.
- The open report had been scheduled in accordance with the agreed procedure and the required notice period.
- The closed report provides members with a small amount of additional information which pertains to the financial and business affairs of the council's current supplier of IT managed services. This information is considered as exempt from publication by virtue of category 3 of paragraph 10.4 of the Access to Information Procedure Rules of the Southwark Constitution.
- Whilst assisting to understand the current position and future direction for IT sourcing, the closed report is not considered vital to the understanding of the open report nor recommendations contained within it.

Ian Millichap

Proper Constitutional Officer

Dated: 1 February 2016